



You will be turning your Information Research Report (IRP) into a 5-minute presentation using Google Slides.

Creating a Google Presentation

The presentation should:

1. Help guide you, the presenter, through the presentation.
2. Help guide the audience through the main points of your presentation.
3. Provide visuals (maps, charts, photos, timelines) that will help your audience understand your topic.

Guidelines for good presentations

1. Background:

- a. Choose a simple design/background/template. "Simple" looks professional. Use the same or similar background on every slide.
- b. Choose colors carefully. The colors should "fit" the topic. Use the same color scheme on every page.
- c. Avoid "busy" backgrounds. They are hard on the eyes.

2. Font:

- a. Pick an easy-to-read font. No fancy curly-cues or strange fonts.
- b. Font size for a heading/title should be at least 36.
- c. Font size for bullet point text should be at least 24.
- d. Choose a font color that is **HIGH CONTRAST** to your background color.
Note: **Black** font will NOT show up well against a dark background. Use **WHITE** font on a dark background.

3. Titles:

- a. Every page should have a **heading/title** to let your audience know the main idea of the page.
- b. Your titles will often be similar to your subtopics and questions of your research outline.

- c. Headings/titles should be a **larger font size (size 36-44)** and can be a different color than the text bullet points.
- d. ALL titles in your presentation should be the same font, color, and size to create a professional presentation.

4. Bullet points only for content:

- a. Choose ONLY the most important information for that section.
- b. Do NOT write sentences or paragraphs. They are too long!
- c. Use key words and high level vocabulary. Sentence fragments are OK!
- d. Align text to the left. Use font size 24 at least.
- e. Bullet point text can be a different color from the title.

5. Visuals:

- a. Every slide should have a picture, chart, diagram, or some image.
- b. A slide should NOT be all text.
- c. Do not clutter your slide with multiple visuals. Choose the BEST only.
- d. Make sure that the visual is LARGE enough to see clearly. Tiny pictures don't look good.
- e. Make sure that photos are not "distorted." Use the "handle dots" to resize.

6. "White space"

- a. White space is the term used for "blank space." It is the area on a slide which has NO writing, text, or visuals.
- b. Good slides have a lot of "white space." They are easy to look at, and easy to understand.
- c. Bad slides are cluttered with too much written information and too many pictures. They are difficult to read and understand. Audiences don't like them.

7. Animation with transitions

- a. Don't overdo it! You want your audience to be focused on you (the speaker!) and the content of your slides.
- b. Choose one animation and use it throughout.
- c. Avoid "special effects." They are annoying.

8. How many slides?

- a. Probably one slide per each research question.
- b. You will not be presenting every small detail in your research essay.
- c. You will need to choose the most important, most interesting information.
- d. Remember that you have a 5 minute time-limit for your presentation.

9. Proofread to find and fix any errors in spelling, capitalization, punctuation, etc.
It would be very unprofessional!

Genius Hour Presentation Rubric

<p>Google Slides Presentation</p> <p>The expert had the following things:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Title Slide: Your topic, name & picture <input type="checkbox"/> Hook Slide: Grab our attention <input type="checkbox"/> Body Slides: Each contains title at top (usually the main idea!), 1-3 pictures (max), and a few bullet points for each page <ul style="list-style-type: none"> <input type="checkbox"/> Did NOT write a full paragraph on the body slide <input type="checkbox"/> Difficulties/hurdles Slide: Talked about failures/hurdles across the Genius process <input type="checkbox"/> Reflection: Ended with a reflection slide 	<p>Comments</p>
<p>Research Notes</p> <p>The expert:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Turned in notes/talking points to accompany each page in the presentation 	<p>Comments</p>
<p>Oral Presentation</p> <p>The expert:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Kept the presentation to 5 min or less <input type="checkbox"/> made sure all audience members could see his/her and visual aids clearly. <input type="checkbox"/> stood up straight and tall. <input type="checkbox"/> did not make unnecessary movements (rocking, playing with hair/shirt, etc.) <input type="checkbox"/> made gestures with hands and arms to help describe speech. <input type="checkbox"/> Projected voice <input type="checkbox"/> Scanned audience with eyes 	<p>Comments</p>
<p>Genius Product</p> <p>The product:</p> <ul style="list-style-type: none"> <input type="checkbox"/> was created neatly. <input type="checkbox"/> appeared that it took time and effort to create. <input type="checkbox"/> was presented with the components above in mind. (Voice, Face, Body) 	<p>Comments</p>

Oral Speaking ____/3

Research ____/3

Presentation Materials ____/3